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HOLIDAY MARKET INVITATION 2026

Jackson Center for the Arts is proud to announce its annual HOLIDAY MARKET. This is designed for Artists, Creators & Makers. Our HOLIDAY MARKET will be held in the JCA Gallery and Living Room November 27th through December 22nd. We are inviting you to participate.

This year the Holiday Market will be set up like a vendor fair; you are asked to reserve a space and to bring and set up your own table (six foot or under). The spaces are reserved on a first-come basis. If you want the wall space behind your table reserved also, please designate that on your agreement. There is no charge for reserving a space (see attached map). Please reserve your space by emailing jcaoffice2025@gmail.com, Subject line: Holiday Market.

Please submit your inventory/price list with this application (we will be entering them into our Square system for accurate record keeping). The JCA will receive 15% from the sales, you will receive 85%. Sales tax will be added to the sale and the JCA will be responsible for paying sales tax to the State of Minnesota. There will be no other charges from JCA.

We are introducing a new labeling format this year to help our volunteers more accurately input the sales of your items. All labels need to have the price (without tax) and be numbered in this format - 3 letters followed by 3 numbers - where the letters are your/your business initials and the numbers are the item number. On your inventory list, please use the same numbers along with the descriptions and price of your items. (ex. ELW001 – holiday table runner) Due by November 8.

Please arrange with our coordinator a set-up time for November 21 or 22. Your items may be replaced as they sell for the duration of the HOLIDAY MARKET. Please check occasionally to see if you need more inventory. Your only storage will be under your table. Please be sure all these items are labeled appropriately.

A check will be issued to vendors for sales on December 30th.

Any question will be answered via email: jcaoffice2025@gmail.com, subject line: Holiday Market.

We look forward to your participation,

Board of Directors, Jackson Center for the Arts – Cay Gjertsen
Holiday Market Coordinator – Eunice Woodberry – 320-290-5775

We are looking for volunteers to help manage the market, if you are interested, please check the box on your application. Thank you in advance!