



309 2nd Street

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Web page: www.jacksoncenterforthearts.com

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HOLIDAY MARKET INVITATION 2024

Jackson Center for the Arts is proud to announce its fourth annual HOLIDAY MARKET. This is designed for Artists & Creators & Makers. Our HOLIDAY MARKET will be held in the JCA Gallery November 18th through December 23rd. We are inviting you to participate.

Please reserve your space by emailing jacksoncenterforthearts@gmail.com, Subject line: Holiday Market!

JCA will set up your items for the HOLIDAY MARKET (We have implemented a Point-of-Sale System to manage inventory more efficiently).

- Please provide an electronic inventory list (word document, Excel document or email) of your items, including prices.
- Please secure a price tag on each item, it must include your name/company logo & item price.
- Bring your items beginning November 11th, M-F between 1-5pm or Sat from 12pm-2pm.
- Please enclose the HOLIDAY MARKET Agreement with your sales items.

JCA will set up all vendor items. You do not need to bring tables, or etc.

Space will be limited. The size of the items will determine how many will be on display at one time.

You must price all of your items. The JCA will receive 15% from the sales, you will receive 85%. Sales tax will be added to the sale and the JCA will be responsible for paying sales tax to the State of Minnesota. There will be No other charges from JCA.

Your items may be replaced as they sell for the duration of the HOLIDAY MARKET.

JCA has a very limited storage area for your extra items, we recommend that you limit the items you bring, we will contact you if your items are running low.

A check will be issued to vendors for sales on Nov 30 and Dec 30.

Any question will be answered via email: jacksoncenterforthearts@gmail.com, subject line: Holiday Market.

We look forward to your participation,

Ferman Woodberry, Gallery Curator



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JCA “HOLIDAY MARKET” Agreement

Vendor: _____ **Display Date:** NOVEMBER 18, 2024

_____ **To** DECEMBER 23, 2024
_____ **Bring Items in:**
Phone: _____ Starting Monday, November 11, 2024
Email: _____

The Jackson Center for the Arts will be using a point-of-sale system and vendors must submit an electronic inventory listing of sale items (Word or Excel document or email), including prices by November 15, 2024.

The vendor will price and tag their individual items. This year: The vendor receives 85% from sales and JCA receives 15%. No other charges from JCA. Sales tax will be collected at the time of sale and paid to the State of MN by the JCA. Vendors will have their own sales tax number. JCA will issue a check to the vendor at the end of November and end of December for any sales. Arrangements will be made with you for picking up your items at end of sale period.

Neither the vendor, nor JCA shall be under any liability for failure to fulfill the terms of this agreement, should such a failure be due to sickness, strike, accidents, riots, epidemic, civil tumults or acts of God. JCA accepts no responsibility for lost, damaged, or stolen items.

JCA thanks you for sharing your talent. We hope this will be an enjoyable experience for you.

Vendor **Date** **JCA Representative** **Date**

Email: jacksoncenterforthearts@gmail.com
Or call JCA Art Center 507-849-7415 and leave a message